

**WILBY PARISH COUNCIL**  
**MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD AT 7.30pm**  
**ON MONDAY 19<sup>th</sup> MARCH 2018 AT WILBY CE (VA) SCHOOL**

**PRESENT:** Parish Council: Chairman Cllr S Borrett, Cllr D Green, Cllr M Norman, Cllr G Thomson, Cllr M Harland and Cllr D Rott and Cllr B Graves. Also present were the Clerk (Ms A Palmberg) and three residents.

**007/18 Opening Procedures**

- a) Apologies and approval absence – Apologies were received from Cllr J Capperauld
- b) Declarations of interest from members – Cllr G Thompson (item 11/18)
- c) Approval of the minutes from the Ordinary meeting held on Monday 15<sup>th</sup> January 2018  
Members agreed the minutes from the Ordinary meeting held on Monday 15<sup>th</sup> January 2018. Cllr M Norman proposed that the minutes be approved. Cllr D Rott seconded the proposal and the vote was unanimously in favour of the proposal.

The Chairman took the opportunity to mention the recent resignation of the Clerk, Ms Anna Palmberg and also Welcomed her replacement, Mrs Vicky Smith who will be starting as the new clerk on 1<sup>st</sup> April 2018. He thanked Anna for her hard work and wished her much success in her future endeavours.

**008/18 Public Time**

- a) **To receive a presentation on community defibrillators – Ms Mandy Lowe, East Midlands Ambulance Service**

Ms Mandy Lowe began by introducing her replacement Mr Lloyd Raines as she will be retiring at the end of March. She advised the parish council and residents on the benefits of having a defibrillator and that the device can actually save lives! A defibrillator should come equipped with a heated cabinet and a key code access facility. The defibrillator should be located somewhere in the centre of the village with an approximate 500m radius in order to realistically allow residents to access it and aid a patient. The cost of a defibrillator is approximately £1,000; there will be a small cost towards connecting it to a power supply and minimal maintenance. Ms Lowe also recommended a training session to parishioners which is included in the cost. Mr P Stevenson offered to house the defibrillator close to Main Road, Wilby. The Chairman thanked him for the offer.

Members **RESOLVED:** It was agreed that the cost of the defibrillator would have to be considered in the 2018-2019 budget.

**009/18 Reports**

**a) Clerk**

Streetlight Insurance Claim – The clerk reported that she has completed a form and posted it to the underwriters as this was requested as part of the ongoing litigation process.

SID – Since the visit from Steve Barber at Highways, the Chairman and the Clerk who met with him have now established a number of locations for the sign to be able to function effectively. She is awaiting an application for the section 50 license and plans to order the device in the next week.

Finance – Barbara Osborne payroll services is increasing monthly fees by £1 per month to £21.

**b) County/Borough Councillor**

Cllr B Graves reported that the financial difficulties at Northamptonshire County Council will have an enormous impact on the future of how the county is governed. Two unitaries are now likely to be formed as a result and this is likely to mean that borough and district councils will cease. For more information, please visit: [www.northamptonshire.gov.uk](http://www.northamptonshire.gov.uk)

**c) Police - The following updates have been provided by Cllr Capperauld:**

Begging in retail parks is on the increase. The police urge victims to contact them and descriptions of gender should be disclosed. Thefts of tools from vans, dog theft in Wellingborough also quite frequent and “da Pinchi” code – chalk markings are left on pavements for premises to be burgled. These should be reported to the police. Drivers with wireless fobs for locking should ensure cars are properly locked as thieves can by-pass this. Commercial properties should be properly secured and reports of Asian gold being stolen in Northamptonshire have also been reported. For more details, please visit: [www.police.uk](http://www.police.uk)

The Chairman added that he attended the most recent JAG meeting and reported the following:

. The issue with limited police officers in our rural communities

**010/18 To consider and agree an annual contribution of £750 towards the Wilby Playing Fields Trust (WPFT)**

The WPFT trust secretary had previously circulated the accounts. Cllr Thompson said that work and effort has gone in to the maintenance of the club and it was felt that the contribution should be increased to £800.

Members **RESOLVED:** All were in favour of the contribution of £800.

**011/18 To consider and agree an annual contribution towards St Mary the Virgin Church, Wilby**

Members **RESOLVED:** Cllr D Rott proposed that £700 should be contributed towards the Church. The proposal was seconded by Cllr M Norman.

**012/18 Financial Matters:**

- a) To receive the Receipts and Payments account to 19<sup>th</sup> March 2018: £9,593
- b) Payments to be authorized

**Wilby Parish Council**  
**Monthly Bank Reconciliation**  
 19<sup>th</sup> March 2018

**Bank Account:**

Natwest Bank Current Account

Balance as at 19<sup>th</sup> March 2018: £9,615.89  
 Withdrawn: £22.50  
 Paid in: £0.37  
 Total Balance: **£9,593.76**

Parish Council Account:

Total Balance: **£9,593.89**

**Payments - February - March 2018**

			£	VAT
2Commune	000980	Wilby PC domain registration	£180.00	£30.00
Ms Anna Palmberg	000981	Clerk's Expenses (website, mileage & stamps)	£151.00	
Ms Anna Palmberg	000982	Clerk's salary (February - March)	£374.34	
HMRC	000983	PAYE & NI (February - March)	£51.40	
Wilby Playing Fields Trust	000984	Parish Council Annual donation	£800.00	
Wilby Church	000985	Parish Council Annual donation	£700.00	
			<b><u>£2,256.74</u></b>	<b><u>£30.00</u></b>

Cllr Rott proposed that the payments be approved. The proposal was seconded by Cllr Norman and all were in favour of approving the payments.

- d) To receive the Internal Audit Control check (Appendix A)

**013/18 School Representative's Report**

There was no report

**014/18 To receive and discuss new Planning Applications**

**WP/18/00008**

Dropped Kerb and Driveway

The Parish Council have no objections to the planning proposal.

**Date of next Meeting – Monday 21<sup>st</sup> May – Annual Parish Village, Annual Parish Council and Ordinary meetings at 7:30 at Wilby CE (VA) School.**

The meeting closed at 8:23pm

Chairman .....

Date .....

***These minutes are in draft format until formally approved and signed by the Chairman.***