

WILBY PARISH COUNCIL
MINUTES OF THE ORDINARY PARISH COUNCIL MEETING HELD AT 7.30pm
ON MONDAY 16TH MAY 2016 AT WILBY CE (VA) SCHOOL

PRESENT: Parish Council: Chairman Cllr S Borrett, Vice-Chairman Cllr G Thompson, Cllr D Green, Cllr J Capperauld, Cllr M Norman and Cllr D Rott. Also present were the Clerk (Ms A Palmberg), and 4 residents: Mrs J Thompson, Mr P Stevenson, Ms Sandy Taylor and Mrs M Harland.

021/16 OPENING PROCEDURES

- a) **Apologies for absence** – Cllr M Graves
- b) **Declarations of interest** – School Governors Cllrs Thompson & Green (item 19)
- c) **Approval of the minutes** Members agreed the minutes from the Ordinary meeting held on 21st March, 2016. Cllr D Rott proposed that the minutes be approved. The proposal was seconded by Cllr D Thompson and the vote was unanimously in favour of the proposal.

022/16 Public Time

- a) **To receive comments from members of the public attending the meeting.**

023/16 Reports

a) **Police**

Cllr Capperauld advised the Parish Council the following incidents:

April 2016:

Theft x 1: Milk stolen from doorstep

Criminal Damage x 2: Land opposite Glebe Farm near Wilby Spinney/Mears Ashby Rd.: Stolen vehicle had crashed through farm gate and then burned out.

Land adjacent to Mears Ashby Rd.: Motorcycle had churned up wheat (£500-£600 damage)

Burglary non-dwelling x 1: Church Lane – property stolen from outbuilding (suspect identified – ongoing investigation)

024/16 To discuss and agree the Parish Council insurance renewal.

The Chairman suggested that the Parish Council approve to a five year agreement at an approximate annual cost of £420.

Members **RESOLVED:** The Parish Council approved the renewal and 5 year agreement. Cllr M Norman proposed the renewal, which was seconded by Cllr G Thompson and the vote was unanimously in favour of the proposal.

025/16 To discuss and agree the Clerk's Payroll Service.

The Clerk requested that the Parish Council consider opting for the same payroll service as is already used for two other parishes she clerks for.

Members **RESOLVED:** It was agreed that the Clerk would obtain a quote from the payroll service provider.

026/16 To receive an update on the damaged lamppost.

The Chairman updated the Parish Council on the damaged lamppost.

Members **RESOLVED:** It was agreed that the invoice would be paid to Balfour Beatty and that an insurance claim form would be completed.

027/16 To receive an update on the faulty streetlight.

The Clerk advised the Parish meeting that E.ON repair service had been notified some time ago of the fault.

Members **RESOLVED:** It was agreed that the Clerk would follow up the issue.

028/16 To receive an update on the Parishes Forum

The Chairman the Parish Council advised of the potential closure of Wollaston Recycling Centre and asked the Parish Councillors to make enquiries of local residents to establish if there is any appetite for this Council to make an annual donation to the Borough towards maintaining this service, which is costing around £100k pa to keep open. It was noted that Wollaston PC have agreed to provide £5k pa from their Precept but Great Doddington PC have declined. A final position is to be agreed at the next meeting.

029/16 To discuss and agree the provision of a dog bin on the Public Footpath from Main Road situated near the start off "The Square".

Members **RESOLVED:** That a second such bin should also be placed at the Public Footpath off Brook Vale and it was agreed that the Clerk would contact Mr Mark Reneerkens at Norse to request a quote for two dog bins. To be approved at the next meeting subject to the cost quoted

030/16 Financial Matters

a) To approve the Annual Return 2015/2016

The Annual Return and the Annual Governance Statement were approved. The approval of the Annual Return and Annual Governance Statement was proposed by Cllr G Thompson, seconded by Cllr Rott and the proposal was unanimously in favour of the vote.

b) To receive the Receipts and Payments account to 16th May 2016.

Date	Name	Ref	Details	Total Payments	VAT
Year:				£1,433.05	£127.25
16.05.2016	Wellingborough Norse	000894	Grounds Maintenance (Apr - Sep 2016)	£480.00	£80.00
16.05.2016	E.ON	000895	Electricity	£362.21	£17.25
16.05.2016	KDK Business Consultancy	000896	Clerk's new Accounts System	£180.00	£30.00
16.05.2016	Anna Palmberg (Clerk)	000897	Clerk's Salary (Apr-May)	£410.84	

c) Payments to be authorized.

Payments were approved and authorised. Cllr M Norman proposed that the payments be authorised. The proposal was seconded by Cllr D Rott, and the vote was unanimously in favour.

031/16 School Representative's Report

Nothing to report.

032/16 Planning

Planning Application Ref:

WP/16/00065

1 Doddington Road.

The Parish Council have no objections to the proposal, but as this extension is close to neighbouring boundaries, notice should be taken of any comments from neighbours.

Date of next meeting – Monday 18th July 2016 at 7:30pm at Wilby CE (VA) School.

The meeting closed at 8:50pm

Chairman

Date

These minutes are in draft format until formally approved and signed by the Chairman.