

Wilby Parish Council
www.wilbyparishcouncil.gov.uk

MINUTES
15th March 2021

Chairman:
Stephen Borrett
Tel: (01933 276 290)

Clerk:
Vicky Smith
(01604 812239) Email: clerk@wilbyparishcouncil.gov.uk

Minutes of the Parish Council Meeting held at 7.30pm on 15th March 2021 via Zoom.
Present: Cllrs Borrett, Thompson, Capperauld, Harland, Hodges, Stevenson; Clerk, Mrs Vicky Smith and one member of the public, Mr Billington-Hughes

049/20	<p>Opening Procedures</p> <p>a.) No apologies were received b.) Cllr Thompson declared an interest under item 056/20 c) c.) The minutes of the ordinary meeting 4th February 2021 were approved as an accurate record.</p>	ACTION
050/20	<p>Public Time</p> <p>Mr Billington-Hughes stated his support and appreciation for the good work carried out by the Council. The meeting was made aware of requests received from Great Doddington and Mears Ashby for assistance in litter picking. With regard to Cut Throat Lane, Mr B-H went on to say that he has connections with WRC and would ask there for volunteers. Council also agreed to advertise this on village and PC website and contact Norse to ascertain their plans</p>	CLERK
51/20	<p>Reports:</p> <p>a.) Clerk’s Report</p> <p>Fixed Speed Sign</p> <p>Cllr Borrett has shared most recent stats</p> <p>Speed Indicator Device (SID)</p> <p>See c) below</p> <p>Streetdoctor</p> <p>Have received a reply from Felicity Webber and Cllr Thompson has advised resident who raised the matter. Surface of Main Road some early work has been done to fill in some of the potholes</p> <p>Streetlights</p> <p>More costs relating to post 6 which was converted last year but other components failed recently (see invoice)</p> <p>Clerk has registered the renewal of the SSE/SWALEC electricity contract with Clear Utility Solutions (2025) Has suggested Western Power Distribution liaise directly with Aylesbury Mains over the adjustment to unmetered supply following LED conversions</p> <p>Course @ Ncalc:</p> <p>Clerk attend Zoom course on Elections</p> <p>Highways:</p> <p>Now circulating regular reports from Jason Smithers</p> <p>Planning:</p> <p>Invalid planning application 00055: we are advised by planning officer for the case Chris Law that continuing work has been referred to the BCW enforcement officer. Cllr Graves is also aware.</p> <p>Financials:</p> <p>VAT Claimed £667.03 for period 1.1.20 – 30.1.21, to be credited to Nat West Account.</p> <p>B. Osborne to increase payroll charges by 0.50p per month wef April 2021</p> <p>b.) County Councillor/Borough Councillor: No reports received.</p> <p>c.) Reports from Councillors:</p> <p>The Chairman thanked Cllr Capperauld, who will retire at the end of this council term, for his long and dedicated service to Wilby</p> <p>Cllr Hodges (Internal Controls) kindly completed the internal controls check with the clerk via Zoom in advance of the meeting. There were no matters arising.</p>	

	<p>Cllr Harland (WPFT) advised that following Covid restrictions, the pre-school was now operating as normal and all being well, football will begin again in April. It has been too wet to mow. A Keysafe has now been fitted for ease of access for authorized and emergency vehicles</p> <p>Cllr Stevenson (Mobile S.I.D) advised that using the 85% percentile algorithm as advised by Northants Police, it is evident that from where SID is located at the moment, near the school on Mears Ashby Road, very little speeding has been detected in the most recent 2 month period.</p>																																																															
052/20	<p>May '21 Election</p> <p>Only Mr B-H had been identified as a possible new member. As a result of Cllr Capperauld's retirement there will be two vacancies on WPC. Existing councillors advised where to download the form and of the timeline for submitting their completed nomination forms (between 29/3 and 8/4). These have to be delivered in person to BCW offices. Clerk to provide more information and electoral role numbers.</p>	ALL																																																														
053/20	<p>To discuss and agree the Council's application for parking restrictions on Mears Ashby Road adjacent to the school</p> <p>RESOLVED: The clerk has completed and circulated the completed on-line form requesting parking restrictions. The council agreed the extent of the restriction could be left to Highways to determine and that the draft should be forwarded in the first instance to Helen Howard at Highways to seek her suggestions regarding its appropriateness and where it could be improved. Cllr Hodges is willing to oversee a petition of local residents if the council is advised this would strengthen the case.</p>	CLERK																																																														
054/20	<p>To discuss and agree appointment of a Police Liaison Representative:</p> <p>RESOLVED: this should be deferred until the new council is in place and added to the Annual Village Meeting agenda</p>																																																															
055/20	<p>Planning</p> <p>a). There were no new applications to be considered</p> <p>b). A submission to the Office for Place consultation should be referred to NCALC for their assistance due to its complicated and technical nature.</p>	CLERK																																																														
056/20	<p>Financial Matters:</p> <p>a) To receive opening balance at Bank before payments have been deducted: £6982.98</p> <p>b). Receipts and payments to 15th March 2021 approved as follows:</p> <p>Receipts included in the above:</p> <table border="1"> <tr> <td>29/01/21</td> <td>Nat West</td> <td>Credit</td> <td>Interest</td> <td>£0.06</td> </tr> <tr> <td>26/02/21</td> <td>NatWest</td> <td>Credit</td> <td>Interest</td> <td>£0.05</td> </tr> <tr> <td>04/02/21</td> <td>NCC Council Finance</td> <td>Credit</td> <td>Mowing rebate</td> <td>£255.41</td> </tr> <tr> <td></td> <td></td> <td></td> <td>TOTAL</td> <td>£255.52</td> </tr> </table> <p>Payments to be approved:</p> <table border="1"> <thead> <tr> <th></th> <th></th> <th></th> <th></th> <th>GROSS</th> <th>VAT</th> </tr> </thead> <tbody> <tr> <td>15/01/2021</td> <td>Aylesbury Mains</td> <td>92885003</td> <td>Streetlight repair (inv 20338)</td> <td>£95.76</td> <td>£15.96</td> </tr> <tr> <td>15/03/2021</td> <td>NCALC</td> <td>285757985</td> <td>Training course vjs</td> <td>£38.00</td> <td>£0.00</td> </tr> <tr> <td>19/03/2021</td> <td>SSE/SWALEC</td> <td>DDM (?UTB)</td> <td>Electricity Feb</td> <td>£149.43</td> <td>£7.11</td> </tr> <tr> <td>01/04/2021</td> <td>Mrs V Smith</td> <td>SO UTB</td> <td>Salary Mar</td> <td>£305.76</td> <td>£0.00</td> </tr> <tr> <td>15/03/2021</td> <td>Mrs V Smith</td> <td>39182624</td> <td>Office expenses for 12 mths to 31/03/2021</td> <td>£240.00</td> <td>£0.00</td> </tr> <tr> <td></td> <td></td> <td></td> <td>TOTAL</td> <td>828.95</td> <td>23.07</td> </tr> </tbody> </table> <p>c). RESOLVED: Meeting approved the grant of £800 to Wilby Playing Field Trust</p> <p>d). RESOLVED: Meeting approved the grant of £700 to St Mary the Virgin Church</p> <p>e). RESOLVED: the meeting accepted the quote from Highways in the sum of £770.54 + VAT to have the post erected on Mears Ashby Rd to accommodate the mobile speed sign.</p> <p>f) Following the Council's decision to move banking from NatWest (minute 023/20; 21 Sept 2020) and the failure of NatWest to accept the properly authorised instruction under the Business Banking Switch Scheme to transfer Bank accounts to Unity Trust Bank in January 2021, the Council:</p>	29/01/21	Nat West	Credit	Interest	£0.06	26/02/21	NatWest	Credit	Interest	£0.05	04/02/21	NCC Council Finance	Credit	Mowing rebate	£255.41				TOTAL	£255.52					GROSS	VAT	15/01/2021	Aylesbury Mains	92885003	Streetlight repair (inv 20338)	£95.76	£15.96	15/03/2021	NCALC	285757985	Training course vjs	£38.00	£0.00	19/03/2021	SSE/SWALEC	DDM (?UTB)	Electricity Feb	£149.43	£7.11	01/04/2021	Mrs V Smith	SO UTB	Salary Mar	£305.76	£0.00	15/03/2021	Mrs V Smith	39182624	Office expenses for 12 mths to 31/03/2021	£240.00	£0.00				TOTAL	828.95	23.07	
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	<p>RESOLVED that as soon as the NatWest Bank balances are at zero and no further outstanding transactions exist, a letter should be sent to NatWest Bank, 40 Market Street, Wellingborough signed by the Clerk, Chair and Vice-Chair instructing them to arrange for the immediate closure of both accounts, as this service is no longer needed. Their urgent written confirmation that these instructions have been complied with will be required.</p>	
	<p>There being no other business, the meeting closed at 8.40pm.</p>	

Date of next Parish Council Meeting, Monday 17th May, 2021 at 19:30 via Zoom

Chairman.....

Date.....

N.B. These minutes are in draft format until formally approved and signed by the Chairman