

**AGENDA FOR THE ANNUAL PARISH COUNCIL MEETING TO BE HELD ON MONDAY 15th  
MAY 2017 FOLLOWING THE ANNUAL PARISH MEETING  
AT WILBY CE (VA) SCHOOL**

**The business to be transacted at the meeting is as follows:**

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies
4. Approval of the Minutes of the previous meeting on Monday 18<sup>th</sup> May 2016
5. To adopt the Standing Orders
6. To adopt the Financial Regulations
7. To adopt the Complaints Procedure
8. To adopt the Equal Opportunities Procedure
9. To adopt the Freedom of Information Act
10. To adopt the Governance Risk Assessment
11. To adopt the Health and Safety Procedure
12. To adopt the Internal Controls Procedure
13. Appointment of Groups:  
Planning Officer, Parish Clerk and Responsible Financial Officer, Community Safety Officer, School Representative, Internal Controls Officer and Flood Councillor.

**Date of next Parish Council Meeting – Monday 17<sup>th</sup> July 2017 at 7:30pm at Wilby CE (VA) School.**

**Dates of Parish Council Meetings 2017/2018:**

Monday 17<sup>h</sup> July, 2017  
Monday 11<sup>th</sup> September, 2017  
Monday 16<sup>th</sup> November, 2017  
Monday 15<sup>th</sup> January, 2018

Monday 12<sup>th</sup> March, 2018  
Monday 14<sup>th</sup> May, 2018  
Monday 16<sup>th</sup> July, 2018  
Monday 13<sup>th</sup> August, 2018

Signed:

Dated: Tuesday 10th May, 2017



Mrs Anna Palmberg

**Clerk to Mears Ashby Parish Council – 23 Old End, Piddington, Northampton NN7 2DF.  
Telephone: (01604 870 596) Email: parishclerk@wilbyparishcouncil.org.uk**

LOCAL GOVERNMENT ACT 1972

*Please note, this is a public meeting and you may be filmed, recorded and published.*