

**Wilby Parish Council**  
www.wilbyparishcouncil.gov.uk

**AGENDA**

**Chairman:**  
Stephen Borrett  
Tel: (01933 276 290)

**Clerk:**  
Vicky Smith  
(01604 812239)

Email: [clerk@wilbyparishcouncil.gov.uk](mailto:clerk@wilbyparishcouncil.gov.uk)

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Councillors are summoned to a meeting of Wilby Parish Council to be held on:

**Monday 17th May 2021, at 7.30pm**

**143 Main Road, Wilby NN8 2UB**

**Members of the Public and Press are welcome to attend**

*Please note, this is a public meeting and you may be filmed, recorded and published.*

*Copies of all council papers are available at: [www.wilbyparishcouncil.gov.uk](http://www.wilbyparishcouncil.gov.uk)*



**Mrs Vicky Smith**  
Clerk

**Dated: 12th May, 2021**

**The annual business to be transacted at the meeting is as follows (to be preceded by the completion of Acceptance of Office forms by all members):**

**001/21 Election of Chairman**

**002/21 Apologies**

**The ordinary business to be transacted at the meeting is as follows:**

**04/21 Opening Procedures**

- a) Declarations of interest from members
- c) Approval of the minutes from the meeting held on 15<sup>th</sup> March 2021

**05/21 Public Time\***

- a) To receive comments from members of the public attending the meeting

**06/21 Financial Matters:**

- a) To receive opening balance at bank before payments and receipts have been deducted/included: £ 14332.40
- b) To receive and authorise the Receipts and Payments to 17th May 2021
- c) To receive the Internal Auditor's Report
- d) To complete and sign AGAR Part 2
  - i) Exemption Certificate
  - ii) Governance Statement 2020-21
- e) To approve and sign AGAR Part 2 Accounting Statement 2020-21

**07/21** To resolve to delegate of the authority for decision making to the clerk until further notice

**Date of next Parish Council Meeting, Monday 19<sup>th</sup> July, 2021 at 7:30pm: venue to be confirmed**

*\* Each member of the public can speak for a maximum of 5 minutes and this total Agenda item can last for a maximum of 30 minutes to enable the Parish Council to complete all the scheduled business.*